



Company Introduction

Common problem faced by SMEs

There are so many challenges in managing a company.
The larger the company's business scale,
the more time-consuming and complicated the operation.



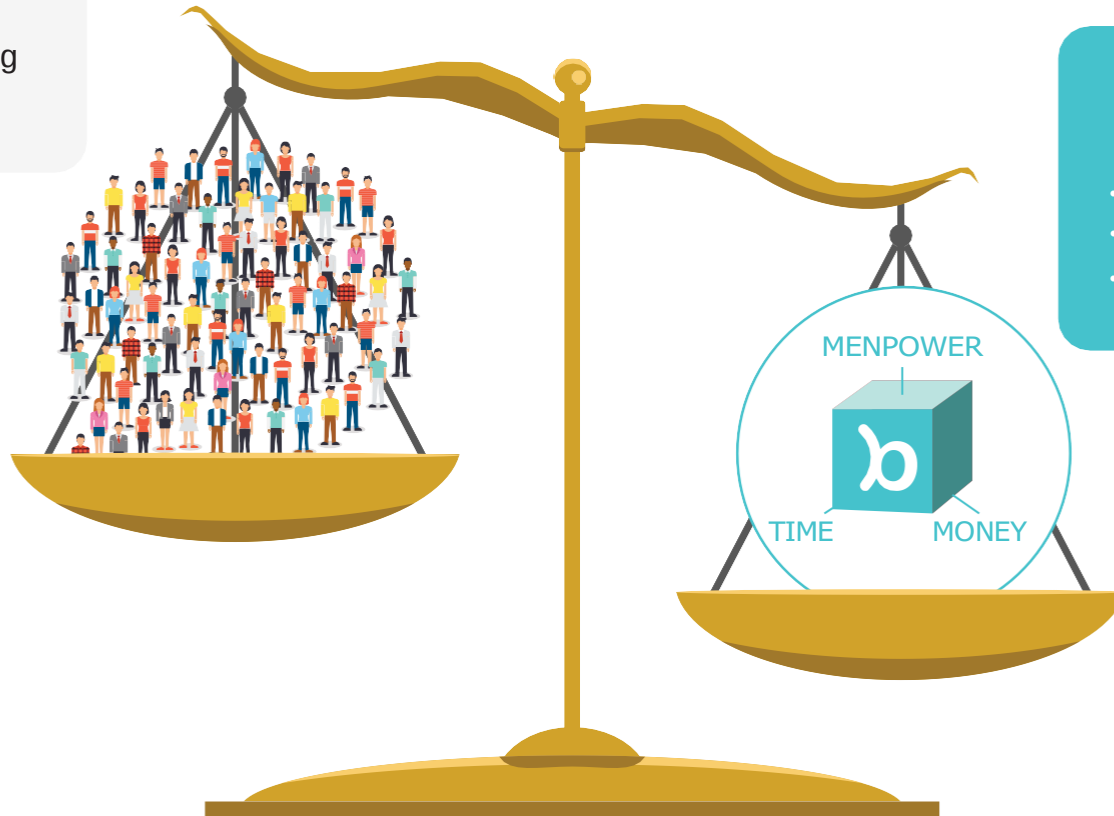
Why Bizway?



We specialize in dealing with complicated problems for SMEs and provide one-stop enterprise service solutions. Breaking through the traditional operation mode to solve the time-consuming daily operation of the company.

Traditional company characteristics

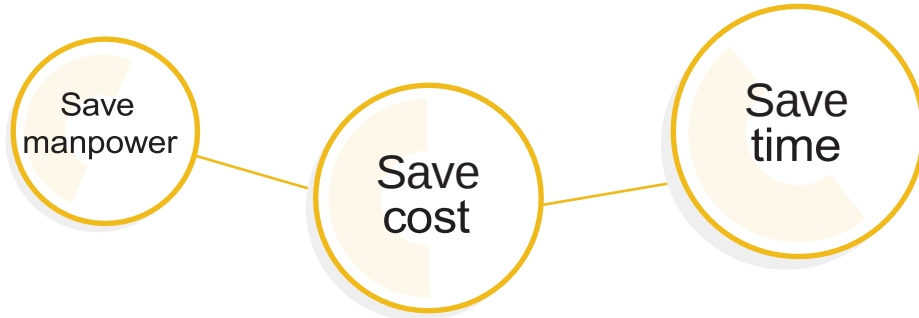
- Higher staff costs
- Time-consuming training
- Higher working capital



Bizway characteristics

- Experienced Specialist
- Diverse workforce
- Significantly save costs

Our advantages



Choose services according to your company's needs

30+ professional services to match your development



Picking plan according to your company size

3 + Selected enterprise core operation plan



Upgrade services according to your company

Assist you to enhance your company's strength



BIZWAY Six Service area



Combining experienced professionals to provide one-stop business services for SMEs to enhance company's value.



Professional Service

Finance and Compliance

Company Register

Bank Account Setup

Preparation and submission of
statutory documents of
the Companies Registry

Bank Loan Procedures

Financial Budget

Profit Tax Service

Cash, Bank Deposits, Income and
Expenditure Management

Internal Audit or Process Design

Accounting Management and
Arrangement Audit
(The auditor must quote separately)

Company Background Check

Acting as company secretary and
annual declaration

Risk Management

Apply for Government Funding

Certification Application



Professional Service

Administrative

Business Registered Address

Data Entry and Archiving

Corporate Governance and
Administration



Human Resource

Recruitment Arrangement

Attendance Management

Welfare System Review

Insurance Arrangement

Salary and MPF Calculation

Fill in salary and retirement
tax returns on behalf
of employers

MPF Arrangement

Team Building and Training

Employ and Resignation
Management

KPI Performance

Staff Uniform



Professional Service

Information Technology

System Security

IT Infrastructure Planning

Server Relocation

System Data Backup

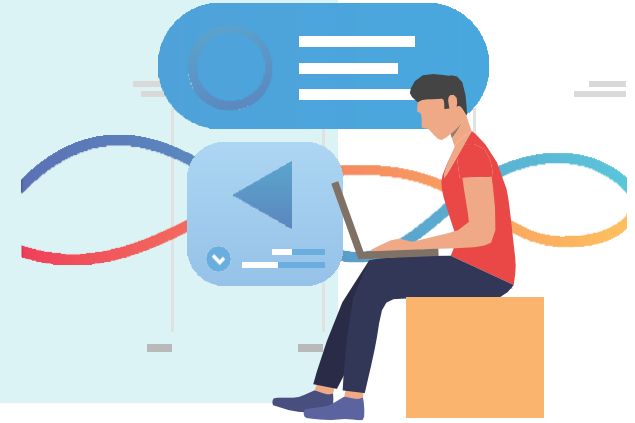
Email Hosting Setting

Software Development

Server Installation and Maintenance

CCTV Installation

Uninterruptible Power Supply System (UPS)



Commercial Design

Business Namecard

Leaflet & Flyer

Business Logo

Table Menu

Corporate invitation
Card

Corporate Booklet

Corporate Calendar

Envelope & Letter

Certificate



Professional Service

Marketing & Multimedia Promotion

Creative Video

Live-Streaming

Event Management

Event Highlights
(Photography & Video)

AR & VR Production

Product Launch Event

Video Editing

Corporate Video Shooting

Venue book & event setup

Creative Photography
Shooting (Moodshot)

Gift Idea & Production

Sound & Lighting system



Commercial Design

Press Release Writing

Social Media Management

KOL Invitation & Post

Blast out Press Release

PR Management

Risk Management

Media Invitation

Customer Relationship
Management

Media Report



Our Client Case

Mr. John

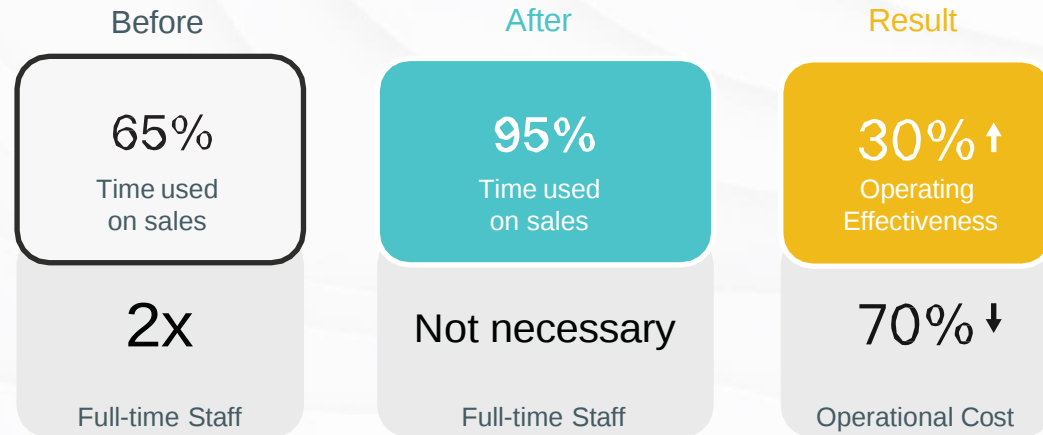
Owner of a logistic SME



John's company has 10 colleagues. They have launched new promotion to attract new customers, which has resulted in a good growth in the company's business in the short term. But, it has brought a huge workload, the lack of staff cause the operation become difficult.

John estimated that if he hired an experienced person to handle the work, he would have to pay a higher capital cost; if he hired an inexperienced person, he was worried about his inability to work; Therefore, John had to allocate part of the sales time to share internal work, but at the same time it decreased the company's potential revenue and increase financial risk.

How client benefit from our service



By using regular services and meets with the bizway team every week to update the progress, , John greatly saves the processing time of documents and accounting, and effectively improving the company's operating efficiency.



After John successfully solved the company's troubles, he decided to further develop the business, so he used other professional services of bizway to meet the development needs.

Service Path



You only need to pick the service you need, our specialists will handle the rest to assist you and your business.

1

Make appointments according to your application

2

Confirm the details and sign the service contract to start the service.

3

Provide services according to contract details, you can upgrade the service content at any time.



Review your business regularly to keep pace with your business development.





三 你的企業好幫手
Bizway

Contact us now,
improve your business value.

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